

01. Purpose

To minimize the environmental impact of processes by identifying environmental aspects and taking actions to address risks.

This procedure is based on the requirements for working with environmental aspects of ISO 14001:2026 Environmental management systems — Requirements with guidance for use.

This procedure uses the following terms and definitions of ISO 14001:2026.

Environment - surroundings in which an organization operates, including air, water, land, natural resources, flora, fauna, humans and their interrelationships.

Environmental condition - state or characteristic of the environment as determined at a certain point in time

Environmental aspect - element of an organization's activities or products or services that interacts or can interact with the environment

Examples of environmental aspects: dripping lubricants in a lathe in the machining area; aerosol release during submerged arc welding in the welding area; gas emissions in the foundry.

Significant environmental aspect - is one that has or can have one or more significant changes to the environment, whether adverse or beneficial, wholly or partially resulting from an organization's activities or products

Environmental impact - change to the environment whether adverse or beneficial, wholly or partially resulting from an organization's environmental aspects.

Examples of environmental impacts: increased content of carbon oxides in the air; pollution of groundwater with heavy metals; acid rain in the region; reduction of fish species in the river near the organization.

Monitoring - determining the status of a system, a process, a product, a service, or an activity. Determining the status may require checking, supervising, or critically observing it. Monitoring generally involves determining the status of an object at different stages or times.

Interested party (stakeholder) - person or organization, that can affect, be affected by, or perceive itself to be affected by a decision or activity.

Examples of interested parties: customers, communities, suppliers, regulators, non-governmental organizations, investors and employees.

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02. Scope

This procedure covers processes from the 'List of QMS Processes Affecting the Environment and Climate Change' and regulates the activities of the Organization's Top Management, Quality Manager, Process Owners, and Environmental Aspects Working Group.

03. Responsibility and Authority

The Quality Manager is the Process Owner and:

- a) Ensures the drafting of the 'List of QMS Processes Affecting the Environment and Climate Change'.
- b) Presents the draft 'List of QMS Processes Affecting the Environment and Climate Change' at the Coordinating Council meeting.
- c) Signs the order to create Environmental Aspects Working Groups (EAWG).
- d) Trains and advises EAWG members on determining environmental aspects. Ensures their competence.
- e) Approves the "Environmental Aspects Register" with highlighted SEAs of the processes from the 'List of QMS Processes Affecting the Environment and Climate Change'. Compiles and controls the organization's "Environmental Aspects Register".
- f) Organizes the planning and implementation of organizational-level measures for environmental impact monitoring and minimization.
- g) Prepares the report on environmental impact monitoring and minimization and provides it to management for review.
- h) Communicates information on environmental aspects to stakeholders. Promotes openness and transparency through reports, contracts, presentations, websites, and other channels (if appropriate).
- i) Analyzes the "Environmental Impact Monitoring and Minimization" process. Provides information to Top Management for decision-making. Determines gaps, ensures effectiveness, and improves the process.

The Quality Manager may appoint a responsible person to carry out tasks relating to this procedure.

Top Management:

- a) ensures analysis of the impact of the organization's activities on climate change and decides on the appropriateness of actions to monitor and minimize the impact of the processes on the environment;
- b) approves the 'List of QMS Processes Affecting the Environment and Climate Change';

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- c) analyzes the report on environmental impact monitoring and minimization and makes decisions regarding the impact of the organization's activities on the environment and climate change.

QMS Process Owner (Deputy Process Owner):

- a) organizes and leads the working group for identification of environmental aspects and actions to address risks;
- b) compiles and signs the process's "Environmental Aspects Register";
- c) ensures that employees and contractors are familiarized with environmental aspects related to their activities;
- d) organizes the planning and implementation of process-level measures for environmental impact monitoring and minimization.

[End of preview. Section 04: Procedure — the algorithm, methodology, and forms for Environmental Impact Minimization — along with Sections 05–07 (Criteria and Risks, Documented Information, Revision History) and Annexes 1–3 (List of QMS Processes, Environmental Aspects Register, and Plan of Environmental Impact Minimization) — is included in the full purchased document. Visit the [product page](#) to purchase the complete QSP 10.1-01 Environmental Impact Monitoring and Minimization for Process procedure.]

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