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4. Procedure

4.1 General

‘Corrective Action’ Process model is given on Fig. 1.

![Diagram of Corrective Action Process]

- Nonconformity
- Interim audit protocols with nonconformity wording
- Corrective actions and (or) actions to implement improvements
- Completed audit protocols with the information about corrective actions completion and (or) actions to implement improvements
- Information on nonconformity analysis results and corrective actions completion
- MSP 10.2-01 Corrective Action
- IMS Processes resources

Fig.1. ‘Corrective Action’ Process Model

4.2 CAR’s may be initiated when actual or potential nonconformities are discovered, and apply to both products and processes. CAR’s may be initiated:
• in the process ‘Internal Audit’ (see MSP 9.2 Internal Audit);

• in any process of IMS by any employee of [Company Name];

• for non-IMS-related issues at [Company Name], such as safety and cleanliness issues.

Product nonconformities relate to products sold by [Company Name], both produced in-house and purchased from vendors.

Nonconformity refers to the failure to meet the requirements. Some examples of product nonconformities are:

• Improperly designed products

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