

Content

1. Purpose

2. Scope

3. Responsibility and Authority

4. Procedure

4.1. General

4.2. Audit Planning

4.3. Preparation and Conducting of the Audit

4.4. Results Presentation and Audit Report

4.5 'Internal Audit' Process Analysis and Improvement

4 Criteria and Risks of 'Internal Audit' Process

5.1. Criteria

5.2 Addressing risks and opportunities

5 Documented information of 'Internal Audit' Process

6 Revision History

Addendum 1 Annual Audit Plan Template

Addendum 2 Audit Conducting Plan Template

Addendum 3 Audit Minutes Template

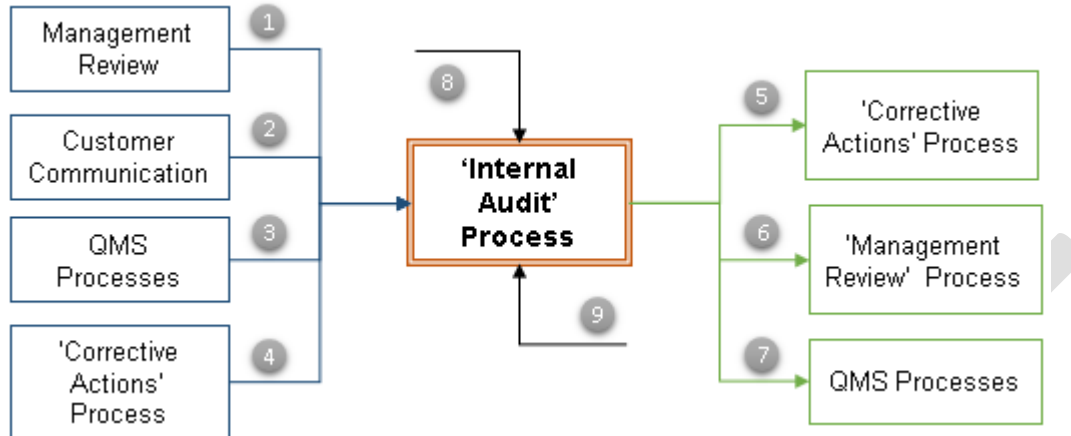
Addendum 4 Audit Report Template

...

4. Procedure

4.1 General

The Model of the 'Internal Audit' Process is provided on figure 1.



Inputs:

- 1 Audit criteria, quality objectives, changes that happened in the Organization and could have impact on the QMS
- 2 Customer Feedback information
- 3 Audit information, including Documented information. Previous Audits Minutes.
- 4 Completed Audit protocols with the information about corrective actions and (or) actions to implement improvement recommendations
- 8 QSP 9.2. Internal Audit
- 9 'Internal Audit' Process Resources

Outputs:

- 5 Interim audit minutes with the wording of nonconformities and improvement recommendations
- 6 Information for Management on QMS functioning, including improvement suggestions.
- 7 Audit Minutes

Fig. 1. 'Internal Audit' Process Model

The Procedure of 'Internal Audit' Process includes (see fig. 2):

- Audits planning;
- Audit preparation and conducting;
- Results presentation and Audit Report;
- 'Internal Audit' Process analysis and improvement

Quality System Procedure

QSP 9.2
Subject: Internal Audit

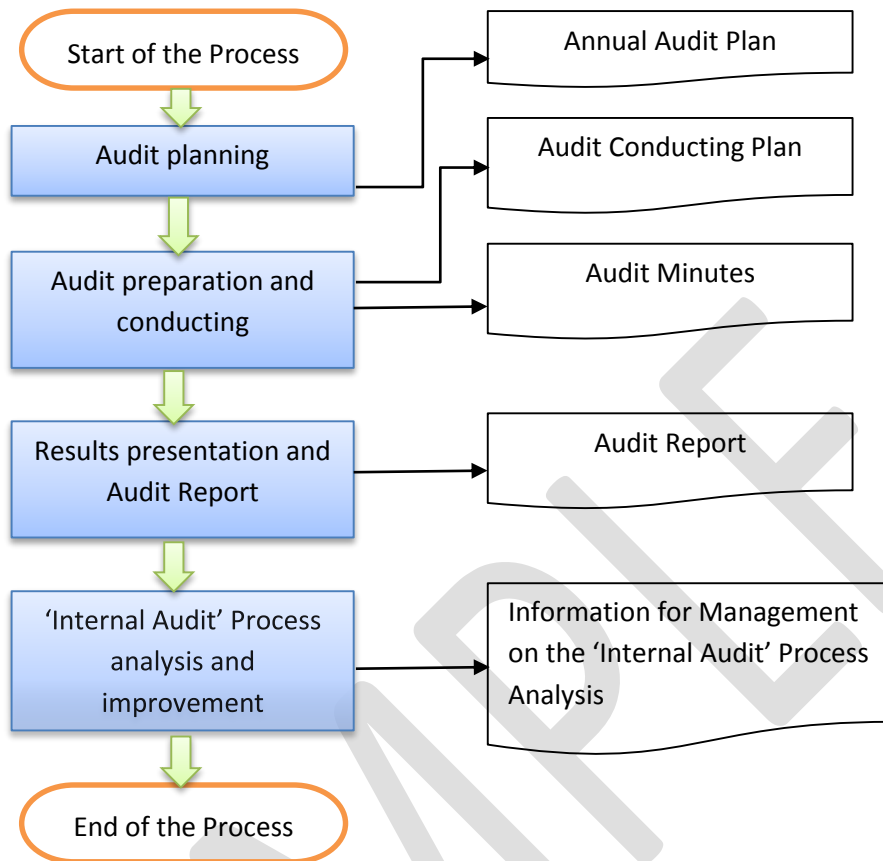


Fig. 2 'Internal Audit' Process Diagram

Purchase the full version of the Internal Audit Procedure

\$49.00

BUY NOW

[More info...](#)

Related products:

- [ISO 9001:2015 Quality System Manual](#)
- [Control of Documented Information](#) in ISO 9001:2015 Clauses
- [Comparative Analysis of ISO 9001:2015 vs. ISO 9001:2008](#)



- [Actions to Address Risks and Opportunities Procedure](#)
- [ISO 9001:2015 Overview. Presentation for Training](#)
- [QMS Transition Program \(to the New Version of ISO 9001:2015\)](#)



[Other ISO 9001:2015 Documents and Template](#)