





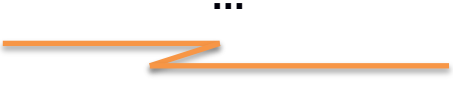

	<p><b>Methodical Manual</b></p> <p>MM 6.1-01-01</p> <p>Subject: Actions to address risks and opportunities in QMS processes</p>
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***Sample of Annex 2***

**to MM 6.1-01-01 Actions to address risks and opportunities in QMS processes**

Risk wording examples for Risk list	Risk reduction activities examples
<b><u>'Control of Personnel' process</u></b> (cl. 7.1.2, 7.2 ISO 9001:2015)	
<ul style="list-style-type: none"> <li>- Lack of personnel competence to complete the assigned task.</li> <li>- Increased rates of staff turnover.</li> <li>- Decrease of training effectiveness.</li> </ul> <p style="text-align: center;">...</p> 	<ul style="list-style-type: none"> <li>- Periodic analysis and review of the personnel competence requirements.</li> <li>- Enhanced search for job applicants, including work with the universities.</li> <li>- Expansion of programs and forms of training.</li> </ul> <p style="text-align: center;">...</p> 
<b><u>'Control of Monitoring and Measuring Resources' process</u></b> (cl. 7.1.5 ISO 9001:2015)	
<ul style="list-style-type: none"> <li>- Error in monitoring and measuring.</li> <li>- Taking measurements with unverified (or uncalibrated) measurement equipment (ME).</li> <li>- The lack of measurement accuracy (high measurement uncertainty).</li> </ul> <p style="text-align: center;">...</p> 	<ul style="list-style-type: none"> <li>- Periodic review of monitoring and measuring techniques and methods, including the form of the results recording.</li> <li>- Improving identification methods of the verified ME.</li> <li>- Analysis of 'Control of Monitoring and</li> </ul> <p style="text-align: center;">...</p> 
<b><u>'Control of Organizational Knowledge' process</u></b> (cl. 7.1.6 ISO 9001:2015)	
<ul style="list-style-type: none"> <li>- Information leak from the organization knowledge bank.</li> </ul>	<ul style="list-style-type: none"> <li>- Increase of organization's information security, including development and implementation of an Information security system in compliance with the requirements of</li> </ul>

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Risk wording examples for Risk list	Risk reduction activities examples
<ul style="list-style-type: none"> <li>- Distortion of information (the appearance of false information) in the organization knowledge bank.</li> <li>- Unavailability of information to solve the problem.</li> </ul> <p style="text-align: center;">...</p> 	<p>the international standard ISO/ IEC 27001:2013.</p> <ul style="list-style-type: none"> <li>- The preparation and periodic update of the organization's information assets list.</li> </ul> <p style="text-align: center;">...</p> 

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